

**GOVERNING BOARD
 HESPERIA UNIFIED SCHOOL DISTRICT
 Agenda
 Regular Meeting, Tues., February 14, 2012
 Hesperia Administration and
 Educational Support Center (AESC) Annex**

Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 244-4411 x7201.

Public Documents relating to Open Session Agenda Items are available for review by the public at the Hesperia Administration & Educational Support Center, Receptionist Desk, 15576 Main Street, Hesperia, California.

4:30 P.M. — CALL TO ORDER

1. ROLL CALL

2. HEARING FROM THE AUDIENCE ON CLOSED SESSION ITEMS

This is the time and place for the general public to address the School Board on any closed session item. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

Please see the procedures under item #11 below.

3. CLOSED SESSION — Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session in the Hesperia Administration & Educational Support Center to discuss and may take action on the following closed session items:

1. PUBLIC EMPLOYEE APPOINTMENT

Classified Personnel Report:

School Secretary	Payroll Specialist	Campus Asst.
Custodian	Spec Education Asst.	Sr. Maintenance Worker
Executive Assistant	Proctor	Asst. Dir., Risk Mgmt/Benefits
Dir. Purchasing/Facilities	Instr. Asst.-Med. Fragile	

Substitutes:

Sub Clerical	Sub Instr./Special Educ Asst.	Sub Special Educ Asst. II
Sub Instr. Asst-Medically Fragile	Sub Library Media Clerk	Sub Printer's Assistant
Sub Custodial	Sub Health Tech I & II	Sub Food Service Worker
Sub Proctor	Sub Athletic PE Attendant	Sub Bilingual Assistant
Sub Campus Assistant	Sub Computer Learning Spec	Sub Delivery Driver
Sub Library Media Specialist	Sub Student Body Bookkeeper	

Certificated Personnel Report:

Teachers	Elementary Assistant Principal
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2. EMPLOYEE RESIGNATION/RETIREMENT

3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT/TRANSFER

4. CONFERENCE WITH LABOR NEGOTIATOR

- a. Agency Negotiator: Mark McKinney
Employee Organization: Hesperia Teachers Association
- b. Agency Negotiator: Mark McKinney

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Employee Organization: Hesperia CSEA Chapter #684

c. Agency Negotiator: Mark McKinney

Unrepresented Employees: Certificated Management, Classified Management,
Confidential and Pupil Personnel Services (PPS)

5. PUPIL PERSONNEL

4. **6:00 P.M. - RECONVENE IN OPEN SESSION** — The tentative time to begin Open Session is 6:00 p.m.; however, this could be delayed due to the length of time necessary to discuss issues in Closed Session.
5. **PLEDGE OF ALLEGIANCE – SULTANA HIGH SCHOOL JUNIOR AIR FORCE ROTC**
6. **INVOCATION**
7. **REPORTING OUT OF CLOSED SESSION ACTION** — At this time, Superintendent McKinney will report out any action taken in Closed Session and the votes of the Board.
8. **STUDENT REPRESENTATIVES** — Hesperia High School – Mikayla Pearson; Oak Hills High School – Tyler Hicks; Sultana High School –Cassie Bird; Mojave High School – Subrena Godward; Canyon Ridge High School – Kaytee Owen. The student representatives will give a report on activities and sports activities being held at each of the respective schools.
9. **SUPERINTENDENT'S REPORT** — The Superintendent will report on topics not on the agenda, report on committees, school visitations, recognition or other activities.
10. **APPROVAL OF MINUTES** — These are the minutes of the January 20, 2012 Special Board Meeting and Continued Board meetings of January 25, 2012 and January 26, 2012.

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11. **HEARING FROM THE AUDIENCE**

This is the time and place for the general public to address the School Board on any matter within the jurisdiction of the Board. State law prohibits the School Board from addressing any issue not previously included on the Agenda. The School Board may receive testimony and set the matter for a subsequent meeting. Please limit comments to five minutes per individual.

The Board respects the right of members of the public to speak to the Board regarding matters on the agenda and other matters within the jurisdiction of the Board. Derogatory comments made at a Board meeting, which are repeated outside the context of a Board meeting, may be actionable as defamation.

In addition, the Board wishes to make clear that it is bound by the limitations set forth in Government Code Section 54957, which states that when specific complaints or charges are to be made against a District employee, such employee has the right to have such complaints heard in closed session and to be given prior notice that such complaints will be heard by the Board. Therefore, members of the public who wish to lodge complaints against District employees are reminded that the Board cannot properly consider such complaints without giving prior notice to the named employee.

The Board also would like to remind anyone who wishes to lodge a complaint against a District employee that there is an existing Board adopted Policy in effect specifically for this purpose. This policy contains a comprehensive procedure for reviewing and investigating public complaints, which includes a right of appeal to the Board.

This process provides a much more thorough opportunity for the complainant and the employee to be heard and the merits of the complaint to be properly investigated.

Anyone who wishes to receive a copy of this Policy may contact the Superintendent's office.

Bylaw 9323(c) states that a person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed five minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. We have now incorporated the use of Speaker's Cards into our procedures for addressing the Board. If you wish to address the Board and have not completed a Speaker's Card, please obtain one from Mrs. Gomez, Recording Secretary.

12. CONSENT LIST — It is recommended that the Board of Trustees consider approving a number of Agenda items as a Consent list. Consent items are routine in nature, and can be enacted in one motion without further discussion. The Board may request that certain items on the Consent List be pulled for separate discussion and/or action. The Board is asked to approve the Consent List as submitted or amended. **PAGE 6**

- 12.1 Ratify the Accounts Payable Warrant Register Report No. 11/12-9 — **PAGE 7**
These are various routine warrants that have been requested to pay for purchase orders and various expenditures.
- 12.2 Approval of Conference Report No. 11/12-8 — **PAGE 30**
These are various conferences and workshops that employees have asked to attend that need prior approval by the Board.
- 12.3 Approval of Surplus Property Disposal — **PAGE 35**
This is to declare as surplus certain items of District property with an estimated value under \$2,500. The Board is also asked to authorize Carmen Becker and/or Dick Gary to dispose of said items in an appropriate manner in accordance with E.C. 17545-17555.
- 12.4 Approval of Off-Campus Activities — **PAGE 38**
These are off-campus activities that have been submitted by the schools that need prior approval by the Board.
- 12.5 Second Reading and Adoption of Revised Administrative Regulation 5121 – Students; Grades/Evaluation of Student Achievement — **PAGE 82**
The Board is asked to conduct another Second Reading and Adopt Revised Administrative Regulation 5121 – Students; Grades/Evaluation of Student Achievement. The revision is necessary in order to bring our policy and practices into alignment.
- 12.6 Approval of Volunteers — **PAGE 103**
This is to approve the 2/14/12 listing of volunteers in the Hesperia Unified School District.

END OF CONSENT LIST

13. **ACTION**
PERSONNEL SERVICES

- 13.1 DISCUSSION/ACTION – CREATION OF SHORT TERM CUSTODIAN POSITION —
The Board is asked to approve the creation of a short-term custodian position for Cedar Middle School starting on January 30, 2012 through March 2, 2012 at 8 hours per day. The short term employee will be a current substitute custodian who is paid at Range 4, Step A on the Classified Salary Schedule. Funding from General Funds. **PAGE 105**
- 13.2 DISCUSSION/ACTION – APPROVAL OF NEW JOB DESCRIPTION FOR VICE PRINCIPAL/DISCIPLINE/HIGH SCHOOL —
The Board is asked to approve the new job description for Vice Principal/Discipline/High School. This job description is necessary in order to meet the needs of the District. **PAGE 107**

- 13.3 DISCUSSION/ACTION – APPROVAL OF JOB DESCRIPTION FOR SCHOOL POLICE CHIEF — The Board is asked to approve the job description for School Police Chief. This job description is necessary in order to meet the needs of the District. **PAGE 112**
- BUSINESS SERVICES**
- 13.4 DISCUSSION/ACTION – RENEWAL OF CONSULTING AGREEMENT WITH SCHOOL INNOVATIONS & ADVOCACY FOR MANDATED COST CLAIMS — The Board is asked to approve the renewal of the consulting agreement with School Innovations & Advocacy for services related to Mandated Cost Claims beginning July 1, 2012 and ending June 30, 2013. **PAGE 113**
14. **SPECIAL REPORTS** **PAGE 119**
- 14.1 Update on Boundary Changes — Robert McCollum, Principal on Assignment, will provide an update to the Board regarding school boundary changes for the 2012/13 school year.
- 14.2 Facility Projects Update — Dick Gary, Director, M&O will provide an update regarding ongoing facility projects.
15. **INFORMATION ITEMS** **PAGE 120**
- 15.1 Enrollment Update – David McLaughlin — This is a Projection Compared to Actual Enrollment as of January 30, 2012. **PAGE 121**
- 15.2 ASB Income & Expense Reports ~ December 2011 – David McLaughlin — These are the ASB Income and Expense Reports covering the month of December 2011 for Canyon Ridge HS, Cedar Middle School, Hesperia HS, Hesperia Jr. HS, Mojave HS, Oak Hills HS, Rancho Middle School and Sultana High School. **PAGE 123**
- 15.3 Williams Settlement Second Quarterly Report – Darrel Nickolaisen — This is the District's Second Quarterly Report for the 2011-12 school year for Williams monitored schools. **PAGE 148**
16. **BOARD MEMBER'S REPORT** — Individual Board members may wish to share information about topics not on the agenda, report on committees, school visitations or other activities. **PAGE 150**
17. **ITEMS FOR FUTURE BOARD MEETINGS** — Board members may request staff reports, action or consent items to be placed on future Board meeting agendas. Board members are limited to two agenda items per Board meeting pursuant to Board Bylaw 9120. **PAGE 151**
18. **NEXT MEETING DATE** — March 5, 2012 (Regular Meeting) @ Hesperia Administration & Educational Support Center (AESC Annex), 15576 Main Street, Hesperia.
19. **CLOSED SESSION** — (IF NECESSARY) - Pursuant to Government Code Section 54957, the Board may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities.
20. **RECONVENE IN OPEN SESSION**
21. **REPORTING OUT OF CLOSED SESSION ACTION**
22. **ADJOURNMENT**

DATE POSTED: February 9, 2012